

Dakota Crossing Homeowners Association

Financially Managed By:
Cities Management
2100 Summer Street NE Suite 280
Minneapolis, MN 55413
612-381-8600

Email: board@dakotacrossinghoa.org

The Board of Directors, acting as the Architectural Control Committee (ACC) requests, when possible, to submit this form and all supporting documents via email. This form and supporting documents should be sent at least 30 days prior to the proposed start date.

EXTERIOR IMPROVEMENT REQUEST

ALL INFORMATION BELOW REQUIRED:

Owners Name(s): _____

Address: _____

Phone Number: _____

Email Address: _____

Please provide a detailed description of proposed improvement/project:

The following items are required to be submitted with this request:

1. A drawing of the proposed project.
 - a. Include all dimensions and show relationship of project to building(s) and surrounding grounds. Include placements, quantity, names and types of proposed in ground plantings. Include location of and types and colors of all materials to be used. Include separate list if necessary.
2. Brochures, pictures, ect that show materials being used, if available.
3. City Permit, if required.

Please be complete and thorough. Questions on intent, materials, location, etc., could delay approval.

Proposed Project Timeline:

Approximate Start Date: _____

Approximate End Date: _____

Project to be done by: Owner ____ Outside Contractor (See page 2) ____

Name of Contractor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Contact Person: _____

Exterior improvements, repairs, modifications, etc. CANNOT be done to the building and/or grounds without prior WRITTEN approval from the ACC. Verbal conversations cannot be construed as approval to proceed. Please refer to the current Association Declaration and Rules and Regulations to determine if your improvement/project requires approval. Costs to repair damages to building(s) or grounds during and or due to the improvement/project will be the responsibility of the owner. Current and future maintenance, care and necessary repairs of all improvements/projects will be the responsibility of the owner.

By signature below the requesting owner(s) agree to the above stipulations and other conditions as may be applied during the approval process.

Owner(s) signature(s) _____ Date _____

-----APPROVAL AREA – SEE BELOW FOR ADDITIONAL INFORMATION-----

Date: _____

The proposed improvement/project is approved subject to following conditions:

1. Call Gopher State 1 (651-454-0002 or 811) to have grounds marked prior to any digging.
2. Building(s) and ground to be cleaned up and restored to original or better condition when done.
3. ACC must be notified when project completed for final review and approval.
4. Other: _____

The proposed improvement/project is rejected.

COMMENTS: _____

ACC Member Signature: _____

ACC Member Name: _____

Final Review Date: _____ Final Review Done By: _____